

AVATIL
ADMISSIONS PROCEDURE

TELEPHONE SCREENING (INITIAL CONTACT)

For adolescents and adults seeking services, family members or professionals must contact AVATIL for a telephone screening. Based on the services requested and the level of functioning of the individual seeking services, a decision is made whether to proceed with the registration process (for adolescents 15 years and older) or the application process (for adults 18 years and older).

ADOLESCENTS: REGISTRATION PROCESS

Following the telephone screening, a meeting is held with the applicant, his/her family and any professionals involved. Documentation received on the functioning level of the individual is reviewed. If the applicant functions at the level of a mild intellectual disability, and is motivated to participate in the adolescent group, an adolescent registration form must be completed.

The primary services offered to adolescents are a weekly after-school adolescent group and social activities held on alternate Saturdays.

When the adolescent turns 18, he/she must complete an application form in order to receive adult services.

ADULTS: APPLICATION AND ASSESSMENT PROCESS

Application: Following the telephone screening, an application form is sent to the applicant or to the referral source. Supporting documents such as psychological reports will be requested.

Intake Meeting: An intake meeting is set up with the applicant, his/her family and any professionals involved. Following the intake meeting, a recommendation is made whether the applicant meets AVATIL's admissions criteria, including a realistic potential for independent living, and if he/she should be accepted for an assessment.

Assessment: The applicant accepted for an assessment will participate in individual or group assessment meetings (one hour per week for approximately 8 - 12 weeks). Participation in an AVATIL group or activity may also be required as part of the assessment process.

Following completion of the assessment, an assessment report with recommendations is presented to the applicant and his/her family.